

**Pathways – Rubric for Project Notebook
100 Points**

Names:	
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You have compiled a notebook throughout the semester. The completed notebook will be graded with the following rubric.

Component	Points
Notebook Presentation: A clean notebook with a cover that includes: Team Name, Team Logo, Team Motto. Notebook is organized and attractive. (10 pts)	
Sections / Tabs: Attractive tabs for the following sections: Executive Summary, Scope Management, Time Management, Cost Management, Quality Management, Human Resources Management, Communications Management, Risk Management, Procurement Management, Integration Management, Lessons Learned / Close. (10 pts)	
Executive Summary: Summary of the project. (10 pts)	
Integration Management: Project Charter, Change Controls (5 pts)	
Scope Management: Project Scope statement (10 pts)	
Time Management: Network diagram, Work Breakdown Structure, PERT diagram (10 pts)	
Cost Management: Project Budget (5 pts)	
Quality Management: Quality Control diagrams (5 pts)	
Human Resources Management: Resource Management Template (5 pts)	
Communications Management: Communication Plan (5 pts)	
Risk Management: Project Risks template (10 pts)	
Procurement Management: Purchase Plan (5 pts)	
Lessons Learned / Close: Lessons Learned template (10 pts)	
TOTAL POINTS (100 possible)	